

## Information Regarding the Deposit and Your Child's Start Date

The below information is provided, because in the past it has been an area of confusion for some. So please read the following information carefully, so that our policies and procedures regarding these two matters are fully understood.

**Deposit:** A nonrefundable deposit equal to two weeks of childcare costs is due at time of enrollment. However, do not give us the deposit until you have signed the Parent-Provider Contract/Enrollment application and thoroughly read the Parent Handbook. We recommend this particular order of doing things because we want to ensure that you feel comfortable with our policies and procedures before there are any money transactions. Alternatively, if you have any questions or concerns regarding our views on caring for children it is also best if they are addressed beforehand. Please keep in mind that your child's spot is not fully secured until we have received both the deposit and the signed Parent-Provider Contract/Enrollment application. The deposit will be credited towards the last two weeks of your child's enrollment.

The deposit is solely for the peace of mind of both parent and provider. You, the parent, can sleep well at night knowing that your child's childcare spot is fully secured and that your affairs are in order. Equally, we the provider's can also sleep well at night knowing that we can comfortably continue to turn prospective clients away because we are holding the spot for your child (sometimes in excess of six months or more). This is also why the deposit is nonrefundable. Parents must understand that we will be turning many other parents away because we trust that the spot has already been taken. Therefore, as a courtesy to us, it is of the utmost importance that if at anytime your future need for childcare changes that you let us know as soon as possible.

**Start Date:** Based on points already stated above, your child's start date is agreed upon between parent and provider at the time of enrollment. In other words, in order for us to continue to hold your child's spot, childcare fees need to start being paid beginning on the date that is originally agreed upon and...

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